

## NYC's Top 100 Workforce Development Providers



### **The Actors Fund**

729 7th Avenue  
New York, NY 10019  
212/354-5480  
www.actorsfund.org  
Katherine Schrier  
Director, Actors Work Program  
kschrier@actorsfund.org

The Actors Fund is a national human service organization providing social services, housing, health care, and workforce development programs for all entertainment and performing arts professionals. The Actors Work Program, its workforce development arm assists its clientele in identifying and finding careers that either complements their industry career or a new career. The program provides career counseling, job training, and job development services. Program open to entertainment and performing arts professionals.

### **Agudath Israel of America Community Services**

42 Broadway  
New York, NY 10004  
212/797-9000  
David Seeve  
Administrator  
dseeve@agudathisrael.org

Agudath Israel of America Community Services addresses a broad range of social challenges facing needy members of the community. It's COPE program provides pre-employment, literacy education and skills training services. The Fresh Start Training Program provides training, support and counseling services to displaced homemakers.

### **AHRC**

252 West 29th Street, 7th floor  
New York, NY 10001  
212/634-8644  
www.ahrcnyc.org  
Steve Towler  
Director  
steve.towler@ahrcnyc.org

AHRC has been providing individuals with intellectual and developmental disabilities with a variety of services for almost 60 years. The Employment & Business Services department (EBS) is the supported employment component of AHRC New York City. Since its' inception over 21 years ago, EBS has added a number of employment, training, and internship programs to its menu of employment-related services. The Careers programs are janitorial and food services training programs, with on-the-job training portions conducted with industry leaders. Janitorial on-the-job training is conducted at Bellevue Hospital Center, and food services training is conducted at Pace University with Lackmann Culinary Services. Upon completion of training, youth are placed in jobs pertaining to their field, and receive support on the job to provide a smooth transition from training program to the workplace. The Young Adult Internship Program (YAIP) works with 100 youth on Staten Island each year and helps them to become gainfully employed. After working in DYCD salaried internships with employers throughout the city, these youth are placed in employment and receive all the supports required for their success. All programs work with low-income individuals, with and without disabilities.

**The Association of Community Employment Programs for the Homeless**

113 Spring Street  
New York NY 10012  
212/274-0550 x 61  
www.Ace4homeless.org  
James Martin  
Executive Director  
jmartin@ace4homeless.org

A.C.E. is a four- six month job training program that furnishes clients with supported work experience similar to a transitional internship. Upon enrollment, clients are placed on a community work crew for 20-24 hours per week. Each work crew has a supervisor who guides and coaches clients in their work, teaching them how to be successful employees. Work crews provide community improvement services, such as refuse removal, snow and ice removal, and tree maintenance. Clients receive a stipend for their work. In addition, participants will receive eighty-five cents for each hour they have worked upon successful completion of the program. Successful completion occurs when participants find full time work with the assistance of on site Job developers. Graduates can use this incentive to open a no-fee savings account at a local bank. Clients also attend workshops where they learn basic computer skills, how to perform a job search, and how to compose employment application materials. Part of this instruction includes conducting an actual search for a permanent job. This practical job search is performed under close supervision of the Project Comeback staff and job developers from programmatic partners in the community. Project Stay is our follow up program to ACE. Project Stay is a job retention and advancement program. Where the objective of Project Comeback is to help the client find a job, Project Stay helps them keep working and become economically self-sufficient. Project Stay supports clients as they acclimate to the world of work. Project Stay offers Case Management Services and

support and networking groups comprised of current crew and program graduates. Admission Criteria: Housing, all applicants must have a history of homelessness; Sobriety, all applicants must have at least 30 days of documented sobriety; Criminal Histo, applicants may not have a recent violent or aggressive criminal history; Medical and Behavioral Health History, applicants need to be able to lift, stand, and walk for a 4-hour shift; applicants on medication for an Axis-1 diagnoses must have six-months documented stability; and applicants cannot have had an inpatient psychiatric hospitalization in the previous six months. Other requirements: applicants must be at least 21 years of age and be a US citizen or legal resident.

**BASICS, Inc.**

1064 Franklin Avenue  
Bronx, NY 10456  
718/764-1501  
www.basicsinc.org  
Pamela Mattel  
Deputy Executive Director  
pmattel@basicsinc.org

BASICS Inc. is a private not-for-profit multi-service agency providing substance abuse treatment, housing and primary health care. We provide tools for individuals and families to gain a meaningful place and active voice in the community. The Vocational Staff provide assessment, counseling, referral and placement and job coaching to men who are in recovery for substance abuse. Our job developers work with homeless families in transition to access and place people in suitable jobs that will support economic self-sufficiency.

**Borough of Manhattan Community College,  
Center for Workforce Development**

199 Chambers Street  
New York, NY 10007  
212/346-8400  
[www.bmcc.cuny.edu/ce/](http://www.bmcc.cuny.edu/ce/)  
Sunil B. Gupta  
Dean  
[sbgupta@bmcc.cuny.edu](mailto:sbgupta@bmcc.cuny.edu)

As the leading continuing education and professional training provider in NY we deliver high quality programs that engage our students in education, discovery and innovation with social, intellectual, and workforce skills training that are designed to connect them with a career, or advance them along a career ladder and have an economic impact in the New York region.

**Bowery Residents' Committee Inc.**

324 Lafayette Street 8th Floor  
New York NY 10012  
212/533-5656 x 299  
[www.brc.org](http://www.brc.org)  
Tanya Brown  
Director  
[tbrown@brc.org](mailto:tbrown@brc.org)

Helping people reclaim lives lost. We restore hope and dignity by offering opportunities for health and self-sufficiency. Horizons offers a full array of employment services while tailoring each client's service plan to meet their individual strengths and needs. Participants gain marketable skills, can gain meaningful work experience and accumulate savings through a paid internship, address educational deficits, develop confidence and self-esteem, all critical to the task of finding and retaining employment. Once employed, BRC Horizons staff maintains the relationship through a focus on job retention, offering a wide array of services to help program graduates retain their jobs. As part of BRC's continuum of services, Horizons works in close concert with BRC's residential and outpatient programs whose staff and

counselors provide participants with other needed services. Horizons is an in house service exclusively designed for BRC clients and is one hundred percent privately funded. This integrated, holistic model recognizes that attaining and retaining employment is just one important aspect of a person's sense of well-being.

**Bronx Educational Opportunity Center**

1666 Bathgate Avenue  
Bronx, NY 10457  
718/530-7008  
[www.bronxeoc.org](http://www.bronxeoc.org) |  
[www.myspace.com/bronxeoc](http://www.myspace.com/bronxeoc)  
Frank Munoz  
Outreach Coordinator  
[frank.munoz@bronx.eoc.suny.edu](mailto:frank.munoz@bronx.eoc.suny.edu)

The Bronx Educational Opportunity Center (Bronx EOC) is an educational institution of the State University of New York, established to educate and train economically and educationally disadvantaged youth and adults. The Bronx EOC offers tuition-free academic and vocational education in a life-long learning process, in order to develop a skilled workforce for the future. In and through the educational activities, the center is also a force and a catalyst for community revitalization and total development of the individual. The center also offers job placement assistance, internships, career guidance, college preparation, and case management. The Bronx EOC values dignity and self-respect in every individual in the community. It believes that the disadvantaged people in the communities have a right to self-determination and power through higher education and greater participation in the society.

**Brooklyn Bureau of Community Service**

285 Schermerhorn Street  
Brooklyn, NY 11217  
718/310-5610  
www.bbcs.org  
Alan Goodman  
Executive Director  
agoodman@bbcs.org

Since 1866, the Brooklyn Bureau empowers individuals to achieve greater economic self sufficiency and participation in the community through programs that nurture and protect children, strengthen and protect families and enable those with disabilities to achieve their full potential. WeCARE welfare to work program, VESID evaluation, training, and placement services, supported employment, Clubhouse transitional employment, high school internships, and SYEP program. After school programming, day care, preventive services, homemaker services.

**Brooklyn Chamber of Commerce**

25 Elm Place, Suite 00  
Brooklyn, NY 11201  
718/875-1000  
www.ibrooklyn.com  
Jeanette Nigro  
Vice President, Workforce and Training  
jnigro@brooklynchamber.com

The Brooklyn Chamber of Commerce is a membership organization for businesses. We serve businesses and their employees with a wide range of support services that range from M/WBE certification, employment and training, incentives, and marketing.

**Brooklyn Workforce Innovations**

621 DeGraw Street  
Brooklyn, NY 11217  
718/237-2017 x 123  
www.bwiny.org  
Aaron Shiffman  
Executive Director  
ashiffman@bwiny.org

BWI's mission is to empower low- and moderate-income people by helping them gain access to living-wage employment opportunities and career paths, and to develop programs that counter prevailing market inequalities and contribute to a broader movement for economic justice. BWI is a model for strategic, community-focused but employer-driven workforce development that provides skills training, job readiness, job placement, asset development and financial literacy, career advancement services and case management support for unemployed or underemployed individuals. We have enabled thousands of unemployed and working poor New Yorkers to secure employment and a decent standard of living. See [www.bwiny.org](http://www.bwiny.org) for descriptions of our four sector-based skills training programs.

**CAMBA**

1720 Church Avenue  
Brooklyn, NY 11226  
718/282-2500  
www.camba.org  
Kathleen Masters  
Deputy Director  
kathym@camba.org

CAMBA, a not for profit corporation, is one of Brooklyn's largest community-based social service organizations, with a budget of \$60 million and a diverse and dedicated staff of more than 1,100 employees. Founded in 1977 as a merchants' block association, the agency has grown in response to the needs of the Brooklyn community. Today CAMBA annually provides services to 30,000 individuals and families in five core areas: Economic Development, Family and Youth Services, Housing and Housing Services, HIV/AIDS and Health Related Services, and Education and Training. Our mission is to provide services which connect people with opportunities to enhance their quality of life and develop their communities. With thirty years of experience in serving the

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communities of Central Brooklyn, CAMBA specializes in assisting those with special barriers to employment including low skilled workers, long-term unemployed, immigrants and refugees, limited English speakers, out of school youth, formerly homeless, seniors, formerly incarcerated, trauma survivors and victims of human trafficking.

### **Career & Educational Consultants, Inc.**

214 West 29th Street Suite 900

New York, NY 10001

212/308-2455

[www.cecmetrotraining.com](http://www.cecmetrotraining.com)

Susan Meloccaro, Ed. D

President and Director of Program

Development

[susanmeloccaro@cecny.com](mailto:susanmeloccaro@cecny.com)

Career & Educational Consultants, Inc., incorporated in January 1982, operates government funded training and job placement contracts. CEC welcomes a variety of adult students, both employed and unemployed who want to develop computer skills and prepare for a career in a challenging technology-based workplace. CEC's job placement staff assists graduates in locating employment best suited to their skills and interests. In Metro Training Institutes (licensed by the New York State Education Department in Manhattan and Brooklyn, NY), CEC has trained, graduated and placed thousands of CEC alumni with large and small businesses throughout the New York metro area.

### **Career Quest Ltd.**

500 8th Avenue, Suite 1203

New York, NY 10018

212/695-2429

Larry Darden

Vice President

[cqtt@aol.com](mailto:cqtt@aol.com)

We provide our clients and customers with a full spectrum of quality and personalized employment and training services delivered

with professionalism and integrity regardless of their ability to pay. Short term training that leads to employment through employer based internships and customized curriculum design. Career Quest has specialized in the area of providing fast access to employment through competent and accelerated skills training for over 10 years.

### **Careers through Culinary Arts Program**

250 W. 57th Street, Suite 2015

New York, NY 10107

212/974-7111

[www.ccapinc.org](http://www.ccapinc.org)

Cathleen Mitchell

Director of College & Career Services

[cmitchell@ccapinc.org](mailto:cmitchell@ccapinc.org)

Careers through Culinary Arts Program (C-CAP) works with public schools across the country to prepare underserved high school students for college and career opportunities in the restaurant and hospitality industry. A national nonprofit, C-CAP manages the largest independent high school culinary scholarship program in the United States. Since 1990, C-CAP has awarded students \$25 million in scholarships and donated \$2.5 million worth of supplies and equipment to classrooms. C-CAP operates in seven locations: New York; Los Angeles; Chicago; Philadelphia; Hampton Roads, VA; Washington, D.C.; and statewide in Arizona.

### **The Center for After-School Excellence**

1440 Broadway, 16th Floor

New York, NY 10018

646/943-8840

[www.afterschoolexcellence.org](http://www.afterschoolexcellence.org)

Jessica Cubas

Program Specialist

[jcubas@afterschoolexcellence.org](mailto:jcubas@afterschoolexcellence.org)

The Center for After-School Excellence is dedicated to ensuring that, during the critical afternoon hours, young people are supervised and instructed by well-trained staff in high-quality youth programs. The

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Center has partnered with the City University of New York (CUNY) to offer the dedicated staff of after-school and other youth programs courses and certificates at the community college, senior college, and graduate levels. By enrolling after-school and other youth educators in dynamic college courses - and providing significant aid for tuition - the Center is working to expand opportunities for the members of this workforce, and benefits for the kids in their care. Staff may enroll in one of 3 college credit bearing certificate programs at one of 5 participating CUNY campuses throughout New York. For detailed information and applications to our programs, please visit our website.

### **Center for Economic and Workforce Development**

2001 Oriental Boulevard  
Brooklyn, NY 11235  
718/368-5143  
www.kingsborough.edu  
718-368-5143  
Executive Director  
sschulman@kbcc.cuny.edu

CEWD provides training and education in a credit/non credit structure. Whenever possible students earn professional certification and the ability to "bank" college credit for immediate or future studies. CEWD provides community based services and programs both at KBCC and various sites around NYC in collaboration with CBO's, CUNY partners, and Government agencies.

### **Center for Employment Opportunities**

32 Broadway  
New York, NY 10004  
212/422-4430  
www.ceoworks.org  
Mindy Tarlow  
Executive Director  
mtarlow@ceoworks.org

The Center for Employment Opportunities (CEO) is dedicated to providing immediate, effective and comprehensive employment services to men and women with recent criminal convictions in New York City. Our highly structured and tightly supervised programs help participants regain the skills and confidence needed for a successful transition to a stable, productive life. CEO provides one week of intensive classroom instruction; meetings with a job coach; paid transitional work at a CEO supervised work site; vocational assessment and job development; unsubsidized job placement; and job retention support. During the past 10 years, CEO has made 10,000 placements in hundreds of area businesses and non-profit organizations. Preliminary findings from an independent, random-assignment evaluation of CEO programs show that people who enroll in CEO have significantly lower rates of recidivism on a variety of measures..

### **Center for Family Life in Sunset Park**

345 43rd Street  
Brooklyn, NY 11232  
718/ 788-3500  
www.cflsp.org  
Julia Jean-Francois  
Co-Director  
jjfrancois@cflsp.org

Center for Family Life is a neighborhood-based organization serving over 13,000 individuals in Sunset Park, Brooklyn. The Center's mission is to promote positive outcomes for children, adults and families in Sunset Park through the provision of a comprehensive range of neighborhood-based family and social services. The Adult Employment Program offers a range of comprehensive, fully integrated services that address the employment needs of low-income – unemployed or under-employed – residents of Sunset Park. The Center offers supports to increase personal and family instability, to improve women's self esteem and sense of self-efficacy, and ultimately to

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strengthen the larger community. Our services aim to help community residents who lack access to living wage jobs achieve long-term economic stability through employment, and to provide a wide range of social supports to create an environment in which women and their families can flourish.

### **Center for Urban Community Services (CUCS)**

198 E. 121st Street  
New York, NY 10035

212/471-0792

[www.cucs.org](http://www.cucs.org)

Jordan Horowitz

Career Network Program Director

[jhorowitz@cucs.org](mailto:jhorowitz@cucs.org)

CUCS is a comprehensive human service organization with 20 programs in New York City serving 20,000 low income individuals and families each year. CUCS' mission is to end homelessness for as many people as possible and provide opportunities for low income individuals and families, particularly those living with disabling conditions, to be productive members of the community. CUCS' Career Network utilizes an evidence-based practice known as Supported Employment to help tenants of its supportive housing program find and retain competitive employment.

### **Chinatown Manpower Project**

70 Mulberry Street, 3rd Floor

New York, NY 10013

212/571-1690

[www.cmpny.org](http://www.cmpny.org)

Pearl Chin

Executive Director

[pearlchin@cmpny.org](mailto:pearlchin@cmpny.org)

Our mission is to provide job skills training, employment placement services, college prep programs, and ESL classes to economically disadvantaged immigrants and refugees throughout New York City, with the goal of helping these individuals acquire the skills

needed to become economically self-sufficient and contributing members of society.

### **Chinese-American Planning Council**

150 Elizabeth Street

New York, NY 10012

212/941-0920

[www.cpc-nyc.org](http://www.cpc-nyc.org)

Jeffrey Chen

Director, Workforce Development

[jchen@cpc-nyc.org](mailto:jchen@cpc-nyc.org)

The Workforce Division of the CPC was created in 1975 in response to an acute need for skilled workers in New York City. The program's primary mission is to provide advanced services, skill upgrades, and employment related resources to individuals who are motivated to advance their careers. The CPC's training, placement, and post placement support service methods are characterized by its highly individualized and goal-oriented approach. This proven formula has brought the Workforce Division a long and distinguished track record that is highlighted by many awards and accolades it has received, including official commendations by the New York City Department of Employment recognizing the CPC as one of the best in training clients and placing them with top companies across the city.

### **Citizens Advice Bureau**

2054 Morris Avenue

Bronx, NY 10453

718/993-8880

[www.cabny.org](http://www.cabny.org)

Sara Farimani

Director of Workforce Development

[sfarimani@cabny.org](mailto:sfarimani@cabny.org)

The Citizens Advice Bureau (CAB) is a Bronx-based settlement house. CAB's powerful circle of programs surrounds, sustains, and strengthens families from all sides. We create an upward momentum of change that

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enables adults and children to lift their lives and reach for a better future. From toddlers to seniors, we teach children, shelter the homeless, feed the hungry, train the jobless, and empower immigrants—so that they can achieve their goals and succeed in life. Since 1972, our work has made a difference for thousands throughout the borough of Bronx.

### **City University of New York**

535 E. 80th Street  
New York, NY 10075  
212/794-5488  
www.cuny.edu

Suri Duitch  
University Director of Adult and Continuing Education  
suri.duitch@mail.cuny.edu

The City University of New York is the nation's largest urban public university. Founded in New York City in 1847 as the Free Academy, CUNY comprises 23 institutions: 11 senior colleges, six community colleges, the William E. Macaulay Honors College at CUNY, the Graduate School and University Center, the CUNY Graduate School of Journalism, the CUNY School of Law, the CUNY School of Professional Studies and the Sophie Davis School of Biomedical Education. The University serves more than 231,000 degree-credit students and more than 231,000 adult, continuing and professional education students. The university provides workforce development services to individuals, employers, unions and other organizations both through its degree programs and as part of adult and continuing education.

### **Civic Association Serving Harlems, Inc**

356 West 123rd Street  
New York, NY 10027  
212/864-5850  
www.cash123.org  
Joseph Kelly  
Executive Director  
cash123info@yahoo.com

Incorporated in 1994 as a non-profit organization geared to providing specialized services, Civic Association Serving Harlems, Inc (CASH) current emphasis is on job placement services. From 1976 to 1994, CASH was known as Citizens Action For a Safer Harlem. Funded for the past eight years by NYS Office of Alcohol and Substance Abuse Services (OASAS), CASH provides Employment Placement Services to individuals referred by city-based OASAS treatment programs, many of whom are also involved in the criminal justice system. Funding for the past 4 years from NYC Department of Youth and Community Development (DYCD) provides Employment Placement Services to jobseekers, age 18 thru 34, who reside in Manhattan NDA 10. Through a person-centered approach, services include intake and assessment, job search activities, job development and referrals as well as retention support. As a community based organization, CASH strives for partnerships with local and state entities to enhance program and needed services. CASH 's mission is "To Serve".

### **The Coalition of Behavioral Health Agencies, Inc.**

90 Broad Street, 8th Floor  
New York, NY 10004  
212/742-1600  
www.coalitionny.org  
Marc Kutner  
Director of Special Initiatives  
mkutner@coalitionny.org

The Coalition is the umbrella trade association and public policy advocacy organization of New York's behavioral health providers, representing over 120 non-profit behavioral health agencies. Taken together, these agencies serve more than 350,000 adults and children and deliver the entire continuum of behavioral health care in every neighborhood of a diverse New York City and its environs. Founded in 1972, the mission of

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the Coalition is to coordinate the efforts of government and the private sector toward efficient delivery of quality behavioral health services to children, adults and families. The Coalition promotes policies and practices that support the development and provision of housing, treatment, rehabilitation and support services to all people with mental illness and substance abuse problems. Our members serve a diverse group of recipients, including the fragile elderly, people who are homeless, those who struggle with AIDS and other co-morbid health conditions, violence and other special needs. The Coalition provides quality learning opportunities, technical assistance and training to staff and leadership of its member agencies and to the greater professional community on important issues related to rehabilitation and recovery, organizational development, best practices, quality of care, billing and regulations/contract compliance, technology and finance.

### **Concord Rusam, Inc.**

160 Pearl Street, 3rd Floor  
New York, NY 10005  
212/619-2260  
www.concordrusam.com  
Zinaida Freink  
Director  
info@concordrusam.com

Concord Rusam, Inc. strives to allow students an affordable and fast way to become Medical Professionals in highly in demand jobs such as Nurse Aide, Phlebotomy Technician, Electrocardiography Technician, Home Health Aide and more...

### **Council of Jewish Organizations of Flatbush**

1550 Coney Island Avenue  
Brooklyn, NY 11230  
718/377-2900 x229  
www.cojoflatbush.org  
Alice Bassiur  
Director, Employment Department  
bassiura@jewishcouncil.org

The mission and purpose of the Council of Jewish Organizations of Flatbush is to provide comprehensive programs and services to the underserved, needy and diverse multi-generational populations of southern Brooklyn. COJO of Flatbush coordinates the efforts of all parts of the Jewish Community, including educational, health care, religious, and social welfare institutions, acting as a principal advocate for communal and individual needs since its establishment in 1979. Work force development services include: Employment Education, Skills Training, Job Placement Services, Career Development and Job Readiness Skills. We offer individual counseling workshops focusing on: Resume writing, Interviewing skills, Career planning, Job matching, Job Coaching, ESL (English), Basic Computer Literacy, Quickbooks, Job Referrals, Job Placement

### **The Doe Fund, Inc.**

232 East 84th Street  
New York, NY 10028  
917/577-1451  
www.doe.org  
Valerie Westphal  
Director of Workforce Development  
vwestphal@doe.org

The Doe Fund's mission is to develop and implement cost-effective, holistic programs that meet the needs of a diverse population working to break the cycles of homelessness, addiction, and criminal recidivism. All of The Doe Fund's programs and innovative business ventures ultimately strive to help homeless and formerly incarcerated individuals achieve permanent self-sufficiency.

### **The Door**

121 Avenue of the Americas  
New York, NY 11106  
212/941-9090  
www.door.org

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Andrea Vaghy Benyola  
Director of Training and Business  
Development  
avaghy@door.org

The Door is a city-wide multi-service youth development agency providing a full range of integrated services at a single site, free of charge to any adolescent between the ages of 12 and 21. The Door's mission is to empower economically and educationally disadvantaged young people to reach their potential by providing comprehensive youth services in a caring, supportive environment. Our career and education services include 1) basic career readiness training, 2) GED and ESOL instruction, 3) academic tutoring, 4) college advisement, 5) vocational skills training in culinary arts, retail and customer service, and computer technology, 6) corporate internship opportunities, 7) job, internship, and college placement assistance, and 8) post-placement retention support services.

### **East River Development Alliance**

12-11 40th Avenue  
Long Island City, NY 11101  
718/784-0877  
www.erdalliance.org  
Mitchell G. Taylor  
President & CEO  
mtaylor@erdalliance.org

ERDA is working to ensure that public housing is a place of promise and opportunity in which residents can achieve their goals. Our comprehensive approach includes jobs, financial ed, college access, and community revitalization. We believe that giving the residents the tools that they need for economic mobility will break the cycle of poverty.

### **Easter Seals New York**

29 West 36th Street, Suite 404  
New York, NY 10018  
212/244-6053

www.eastersealsny.org  
Rita J. Stella, M.P.A.  
Director of Vocational Services  
rstella@eastersealsny.org

Easter Seals New York's Vocational Services are directed towards individuals with disabilities and the Senior Community Services Employment Program (SCSEP) legislated under Title V of the Older Americans Act. SCSEP participants must be 55 years of age or older, low income, unemployed, willing and able to secure unsubsidized employment. We provide assessment, career counseling, case management, job readiness and life skills training, paid internships and job placement. Through our partnerships we provide financial literacy and counseling services, home health aide, personal care assistant, certified nurses aide, security, food service and computer training. Easter Seals New York's mission is to provide exceptional services to ensure that people with disabilities or special needs and their families have equal opportunities to live, learn, work and play in their communities.

### **Ecumenical Community Development Organization**

443 West 125th Street  
New York NY 10027  
212/678-0037  
www.ecdo.org  
Janice C. Berthoud  
Executive Director  
jberthoud@ecdo.org

The central cornerstone of ECDO's philosophy is to create and develop community through affordable housing, counseling, job training and placement, educational and child care services, neighborhood-based planning, tenant/community organizing, property management, a community partnership center, business opportunities for the community and other community services as

the need arises. ECDO's service and experience of dealing with people, families and adults on a daily basis has provided our agency with a solid operating platform. Our organization has nearly 20 years of experience in the neighborhood, and has more than 10 years of experience providing specific employment and educational services to an economically disadvantaged population. ECDO operates large multi-service programs such as adult and youth educational training, counseling, employment training and job placement, tenant and community organizing, technical assistance to owners and tenants of distressed buildings, property management and neighborhood based planning strategies.

**Emerging Technologies Institute**

95-20 63rd Road, Suite I  
Rego Park, NY 11374  
718/897-6440  
www.etinstituteonline.com  
Lyonel Coriolan  
Executive Director  
lcoriolan@etinstitute.com

Emerging Technologies Institute (ETI) started its operations in 1999. As a registered business school, licensed by the New York State Education Department, ETI offers training in Business and Professional Development, Desktop Applications, and Information Technology. Our students are able to choose from a classroom or an online training environment. We can deliver interactive online training to out students' home or office anytime. Visit us online at www.etinstituteonline.com

**Fedcap Rehabilitation Services Inc**

211 West 14th Street  
New York, NY 10011  
212/727-4242  
www.Fedcap.org  
Maureen Bentley  
Assistant Executive Director, Program Services

mbentley@fedcap.org

The mission of Fedcap Rehabilitation Services is to be the premier organization that empowers people with barriers to employment to move towards economic independence as valued members of the workforce. People with disabilities founded Fedcap in 1935 at a time in history when their ability to be self-sufficient, capable employees and contributing members of this country's workforce was not recognized. As one of the first vocational rehabilitation organizations, Fedcap pioneered training and employment programs for people with disabilities and other barriers to employment. Fedcap is known for the excellence of its programs and the high rate of success in helping get people good jobs. All staff focus on the person who is coming for services with special individual attention. The Rehabilitation Services Department offers a range of services to persons with disabilities. This includes vocational assessment, counseling, job training in custodial and mailroom/messenger services and job placement. The Career Design School (CDS) is licensed by the New York State Department of Education as a Business and Trade School. It is open to all people with barriers to employment who would like a career in office skills, digital imaging/document management, hospitality, culinary arts or security operations. CDS also has a course in English for Speakers of Other Languages (ESOL) that teaches language skills needed on the job.

**FEGS Health and Human Services System**

315 Hudson Street  
New York, NY 10013  
212/366-8532  
www.fegs.org  
Virginia Cruickshank  
Senior Vice President, Career, Employment  
and Workforce Development  
vcruickshank@fegs.org

The F-E-G-S Health and Human Services System delivers a broad range of services to more than 100,000 individuals and families a year, at more than 350 facilities, residences and offsite locations across New York City and on Long Island. F-E-G-S's mission is to serve individuals and families in the Jewish and general communities including persons who are unemployed, have mental, developmental and physical disabilities; new émigrés; older adults; youths and others, and to help each individual achieve independence at work, at school, at home, and in the community. F-E-G-S's workforce development divisions reach tens of thousands of individuals each year who are economically disadvantaged through employment and training related services, which include: assessment; career exploration and counseling; job readiness activities; case management job development and placement services; and job retention services; remediation programs for low-literacy and limited English language proficiency; work experience internships; supported employment and integrated employment services.

**Fifth Avenue Committee, Inc.**

621 DeGraw Street  
Brooklyn, NY 11217  
718/237-2017  
www.FifthAvenueCommittee.com  
Michelle de la Uz  
Executive Director  
mdelauz@fifthave.org

Fifth Avenue Committee is a 30 year old, non-profit comprehensive CDC dedicated to advancing social and economic justice. We do that through a range of programs including: affordable housing dev/man., creating economic opp., providing student-centered adult education opp., organizing residents and workers and combating displacement caused by gentrification. FAC has a non-profit workforce dev. affiliate - Brooklyn Workforce Innovations (BWI) and a temporary staffing company which we operate as a social purpose business - First Source Staffing.

**First Step Program at Coalition for the Homeless**

129 Fulton Street  
New York, NY 10038  
212/776-2075  
www.coalitionforthehomeless.org  
Rich Lombino, Esq.  
Director - First Step Program  
rlombino@cft homeless.org

First Step is a 14-week job-training program that empowers homeless and low-income women to achieve employment and educational goals through computer training, case management, literacy building, internships, job-placement assistance, empathy and hope.

**The Fortune Society, Inc.**

29-76 Northern Boulevard  
New York, NY 11101  
212/691-7554 x 294  
www.fortunesociety.org  
Joelle L. James  
Senior Director of Career Development  
jjames@fortunesociety.org

The Fortune Society believes in a world where all who are at-risk, incarcerated or formerly incarcerated can become positive, contributing members of society. Our work supports successful re-entry of formerly incarcerated men and women and promotes

## NYC's Top 100 Workforce Development Providers

alternatives to incarceration, so strengthening the fabric of our communities. We do this by: BELIEVING in the power of individuals to change BUILDING LIVES through service programs shaped by the needs and experiences of our clients CHANGING MINDS through education and advocacy that works to rectify unjust and brutal criminal justice policies Our Career Development Workshop teaches formerly incarcerated men and women everything they need to know to participate in the job market and deals with the issues, attitudes and behaviors that can often get in the way of obtaining and maintaining successful employment.

### **Gay Men's Health Crisis MATCH Program**

119 West 24th Street, 11th Floor  
New York, NY 10011  
212/367-1007  
www.gmhc.org  
Reshard Riggins  
Associate Director, Workforce Development  
and Economic Empowerment  
reshardr@gmhc.org

The MATCH Program at Gay Mens Health Crisis encourages and assists men and women living with or at risk for HIV AIDS in their efforts to succeed in the workforce. We offer comprehensive assessment, training, placement assistance and retention services to insure the participant successful transition to work. Building on their strengths, our model empowers participants by enhancing their self-esteem and confidence, teaching skills and motivating them to find employment to achieve financial independence. Our numerous affiliations and partnerships within the public and private sector assure effective employment placement throughout New York City.

### **Goodwill Industries of Greater New York & Northern New Jersey**

4-21 27th Avenue  
Astoria, NY 11102

718/777-6336

www.goodwillny.org  
Linda Scarce Turner  
Senior Vice President, Human Services  
lturner@goodwillny.org

Goodwill Industries, through the power of work, enhances the quality and dignity of life for individuals, families and communities. We strive to overcome barriers to opportunity for people in need and facilitate empowerment, self-help and service. Goodwill carries out its work through more than 85 programs serving the New York metropolitan area with a focus on training adults with disabilities and disadvantages and placing them in jobs. We also work to keep young people on the right track toward a successful future. Goodwill serves people with physical, developmental and psychiatric disabilities; public assistance recipients; the unemployed; new immigrants and refugees; low-income workers; ex-offenders; mature workers; and children and youth. We offer the people we place a lifetime of follow-up through our Member for Life program.

### **Grace Institute**

1233 Second Avenue  
New York, NY 10065  
212/832-7605  
www.graceinstitute.org  
Michele McEvoy  
Admissions Manager  
mmcevoy@graceinstitute.org

For over 100 years, Grace Institute has provided tuition-free, practical job training in a supportive learning community for underserved New York area women of all ages and from many different backgrounds. In the tradition of its founding family, Grace Institute is dedicated to the development of the personal and business skills necessary for self-sufficiency, employability and an improved quality of life.

**Grace Outreach**

378 East 151st Street, 5th Floor  
Bronx, NY 10455  
718/328-0580  
www.graceoutreachbronx.org  
Darlene Jeris  
Executive Director  
djeris@graceoutreachbronx.org

Grace Outreach provides programs for low-income women seeking to enhance their academic skills, pursue post-secondary education and secure employment. Education is the platform for everything that Grace Outreach does, and most often, the first educational milestone is the high school General Equivalency Diploma (GED). Learning takes place in a safe, nonjudgmental environment that fosters hope and builds confidence. Once she earns her diploma, we help her build on her achievement so she can continue her education, enroll in vocational training and/or prepare for and find quality employment opportunities. Grace Outreach encourages women to set goals and achieve excellence through quality education and sustained support. Since December 2004, we have helped more than 325 women earn their diploma, move on to college, vocational training and rewarding careers.

**Grant Associates**

60 Madison Avenue, 7th Floor  
New York, NY 10010  
212/684-2700 x 27  
www.grantassociatesinc.com  
Dale Grant  
President  
dgrant@grantassociatesinc.com

Founded in 1997, Grant Associates is a dynamic workforce development company that uses business practices to prepare people for high-growth jobs and continuous career advancement. We offer a full range of services for jobseekers and incumbent workers, including assessment, job preparation, career planning, education

planning, occupational training, and job placement. Every year, we serve 30,000 individuals and place more than 4,000 jobseekers into employment at over 1,000 companies. Grant Associates builds the capacity of the workforce by equipping people with the skills businesses need and introducing them to lifelong learning so that they continue to learn and advance throughout their careers. In New York City, Grant Associates operates numerous workforce programs, including: the Queens Workforce1 Career Center, a full service One-Stop Center; the Workforce1 Transportation Sector Center, New York City's first sector-based career center; Employment Works, an employment program for probationers; and our own customer service/call center training.

**Harlem Commonwealth Council, Inc.**

361 West 125 Street  
New York, NY 10027  
212/749-0900  
www.harlemcommonwealth.org  
Dr. Joseph L. Tait  
President  
jtait@harlemcommonwealth.org

The Harlem Commonwealth Council's mission is to create independence and stability in Harlem through economic development, academic empowerment, and entrepreneurial support. Harlem Commonwealth Council's contribution to Workforce Development is Adult Education, with a focus on ESL for immigrants. The ESL program accepts people who have the very lowest level skills, even those who are illiterate in their native languages. In addition to ESL classes, HCC offers a special computer literacy program for English language learners and a conversation class that gives people the confidence to use English in the workplace and in their everyday lives. HCC's ESL classes make it possible for people to apply for meaningful employment. We also have an

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Entrepreneurial Education program geared to aspiring entrepreneurs and owners of small businesses who are interested in sustaining and growing their businesses. In addition, we provide scholarships to qualified individuals who are enrolled in health care professional education programs.

### **Henkels & McCoy**

450 Davis Drive  
Plymouth Meeting, PA 19462  
484/344-2321  
www.henkels.com  
Rick Sutliff  
National Director  
rsutliff@henkels.com

Henkels & McCoy, Inc. is a nationwide utility construction, engineering, and training services corporation. Our consistent growth since 1923 has been a direct result of our ability to establish and maintain long-term relationships with our customers. Training Services' mission has remained fundamentally consistent since we began providing federally-funded training services: Improve the quality of the workforce and enhance the productivity and competitiveness of the nation. The depth of experience we have acquired has served to enhance our reputation as a leader in workforce development services for targeted populations. We train for careers and not for the sake of training. As a large-scale private sector employer we understand the skills and attributes that businesses looks for in entry level employees. Our training prepares participants to be successful in entering the workforce. We only offer training in demand occupations where we know there are good wages at hire, good retention rates, growth within the industry, and provide custom training for private entities

### **Henry Street Settlement**

265 Henry Street  
New York, NY 10002  
212/766-9200

www.henrystreet.org  
Verona Middleton-Jeter  
Executive Director  
vjeterm@henrystreet.org

Founded in 1893 by social service pioneer Lillian Wald, Henry Street Settlement's mission is to open doors of opportunity to enrich lives and enhance human progress for Lower East Side residents and other New Yorkers through social services, arts and health care programs. Henry Street Settlement's Workforce Development Center offers access for NYC residents to vocational, educational and employment opportunities. Through individualized services, we prepare participants for employment and economic self-sufficiency and also work to meet the hiring needs of local businesses and economic development projects.

### **The HOPE Program**

1 Smith Street, 4th Floor  
Brooklyn, NY 11201  
718/852-9307  
www.thehopeprogram.org  
Josh Shepherd  
Deputy Director  
jshepherd@thehopeprogram.org

The HOPE Program helps New Yorkers transcend poverty and find, keep, and grow careers. Our mission is two-fold: to help individuals living in extreme poverty achieve economic self-sufficiency and to inform practices by sharing our research and solutions. Our direct services program, HOPEworks, fulfills the first part of our mission and encompasses work readiness training, job placement, job retention, and career advancement services. An array of on-site support services is provided: mental health; legal counseling; food/clothing; and assistance in obtaining housing, childcare, medical, and transitional work benefits. Greater Impact is the second part of HOPE's mission. We conduct in-depth research on the underlying causes of our clients' chronic

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unemployment and use our findings to shape our program, train other practitioners, and educate policy makers.

### **Ironworkers Locals 40 & 361 Joint**

Apprentice Committee  
35-23 36th Street  
Astoria, NY 11106  
718/433-4195  
www.nycironworkers.org  
Bryan Brady II  
Director of Training  
director@nycironworkers.org

We train people to become the safest and most productive Ironworkers in the NYC area. Our instructors are trained to teach all required OSHA safety courses. They have over 600 years of Ironworking experience that they pass on to their students to help prepare them for everything they will need to succeed in their career. When our students graduate from our school they will have the following certifications: NYCDOB Suspended Scaffold Certification FDNY Fire Guard License FDNY Torch Operation License First Aid/CPR Certification OSHA Subpart R Certification OSHA 10 Hour Certification OSHA Lead Hazard Certification Disaster Response Training NYC Welding License (upon passing exam) It is our mission to change the lives of the people who enter our program for the better. To give them skills and advice that will benefit them and their families for generations.

### **Jamaica Neighborhood Center - JOB CLUB**

161-06 89th Avenue  
Jamaica, NY 11432  
718-739-2060  
Lenin O. Gross  
Job Coach  
lgrossjnc@yahoo.com

The JOB CLUB is a place where people can come and learn in a friendly atmosphere the current, complex and technical requirements and skills necessary for searching, obtaining

and keeping a job, a place where the only rules are to be committed in finding a job or career, and be respectful to others.

### **Jewish Community Council of Greater Coney Island**

3001 West 37th Street  
Brooklyn, NY 11224  
718/449-5000  
www.jccgci.org  
Rabbi Moshe Wiener  
Executive Director  
m.wiener@jccgci.org

The Jewish Community Council of Greater Coney Island is a private not-for-profit 501(c)(3) tax-exempt organization. We were founded in 1973 to provide a wide-spectrum of social services to the low-income residents of southern Brooklyn (regardless of race and religion), and to foster neighborhood stabilization. Our current mission dedicates our resources to these goals and to the provision of supportive services designed at improving the quality of life of the frail elderly, vocationally disadvantaged poor, underprivileged immigrants and educationally at-risk youth of our City and to provide technical assistance to enhance the programmatic, administrative and fiscal capacity of other not-for-profit organizations.

### **Job Path**

22 West 38th Street  
New York, New York 10018  
212/944-0564  
www.jobpathnyc.org  
Carolann Granata  
Intake Coordinator  
cgranata@jobpathnyc.org

Job Path helps people with developmental disabilities find satisfying employment, live in their own homes, and become involved in community life. Our employment programs provide individualized job development and job coaching.

**LaGuardia Community College**

31-10 Thomson Avenue  
Long Island City, NY 11101  
718/482-5301  
www.lagcc.cuny.edu/ACE  
Jane Schulman  
Vice President of Adult and Continuing  
Education  
janes@lagcc.cuny.edu

LaGuardia Community College of CUNY is located at a transit hub that links Queens, the most ethnically diverse borough, with the world center for finance, commerce and the arts. The college provides access to higher education and serves New Yorkers of all backgrounds, ages and means. LaGuardia Community College is committed to: 1. Offering career, as well as liberal arts and science curricula, developmental education and transfer preparation, cooperative education internships, continuing education classes, and training programs serving individuals, businesses, and public agencies; 2. Responding creatively to changes in student population, technology, and the global economy; 3. Preparing students to become full participants in the economic and civic life of city, nation, and the world; 4. Cultivating partnerships with business, community groups, government, and public schools to enhance the economic, social, cultural and educational development of Western Queens and New York City.

**Lenox Hill Neighborhood House**

331 E. 70th Street  
New York, NY 10021  
212/744-5022  
www.lenoxhill.org  
Katie DiSalvo  
Adult Education Coordinator  
kdisalvo@lenoxhill.org

Lenox Hill Neighborhood House is a 114-year old settlement house on the East Side of Manhattan; we serve more than 20,000 New Yorkers in need annually, including older

adults, children and families, homeless and formerly homeless adults, recent immigrants, disabled people and many others. We serve individuals and families who “live, work or go to school” on Manhattan’s East Side, between 14th and 142nd Streets, and on Roosevelt Island. Our Adult Education Department provides English as a Second Language Classes and classes in our state-of-the-art Computer Center. Every year, our ESOL program welcomes approximately 150 students from as many as 56 countries to improve their English language skills. Both our ESOL and Computer Education programs offer classes at multiple skill levels.

**Met Council**

80 Maiden Lane  
New York, NY 10038  
212/453-9591  
www.metcouncil.org  
Claire Bush  
Director  
cbush@metcouncil.org

Met Council serves over 100,000 clients on site and throughout our network of Jewish Community Councils in each of the City’s five boroughs. From affordable housing, capacity building initiatives, career services, crisis intervention, and family violence services, to health insurance enrollment assistance, home care programs, home services, immigrant services, and kosher food distribution, Met Council continues to be the voice of New York’s poor and working poor. Met Council’s Career Services Department offers Career Counseling, Job Placement and Career Path Job Training. Our Training programs include customized EMT, Paramedic, and Radiologic Tech training.

**Midtown Community Court**

314 W. 54th Street  
New York, NY 10019  
646/264-1338  
www.timessquareink.org  
Becca Harrison

## NYC's Top 100 Workforce Development Providers

Director of Workforce  
kmarch@courts.state.ny.us

Since 1997, Times Square Ink has helped many businesses improve productivity by referring excellent employees and interns. Times Square Ink is a not-for-profit program that provides professional training to over 200 New York City residents each year. Trainees gain computer, customer service and other technical skills. They also practice “soft skills” like reliability, punctuality, workplace etiquette and conflict resolution. After carefully screening trainees, Times Square Ink job developers match them to employers for paid positions. All of Times Square Ink’s services are free. Times Square Ink recruits unemployed and underemployed individuals from a number of community partners. Trainees are often low income, working to get off of welfare or otherwise want the benefit of a structured program to get back into the workforce.

### **NADAP**

355 Lexington Avenue, 2nd Floor  
New York, NY 10017  
212/986-1170  
www.nadap.org  
John A. Darin  
President and CEO  
jdarin@nadap.org

NADAP is a private nonprofit corporation operating employment, professional training, assessment, and case management programs in New York City and Westchester County. Program services are provided to adult job seekers, dislocated workers, youth, public assistance recipients, workforce development professionals, and the business community. The common goal of all NADAP programs and services is employment and workforce development. NADAP’s mission is to be the leading provider of innovative and strategic workforce development services to individuals, business, and government to meet the social and economic needs of the

communities we serve. Our employment services provide job seekers with the skills to obtain and retain employment leading to economic self-sufficiency. NADAP provides a broad range of direct employment services to job seekers ranging from skilled workers looking for career advancement to individuals entering the job market for the first time who require job search training and supportive services.

### **New Heights Neighborhood Center, Inc.**

216 Fort Washington Avenue, 2nd Floor  
New York, NY 10032  
212/781-6388  
www.newheightsneighborhoodcenter.org  
Evelyn A. Fernandez-Ketcham, LCSW  
Executive Director  
dapheights@reachnewheights.org

Mission/Vision - NHNC is a community based organization that provides specialized workforce services and supports to disconnected youth and businesses in the Washington Heights / Inwood community of New York City’s Upper Manhattan. Our vision is to be the connection between emerging workers and local businesses, strengthening the local economy by giving employers access to an untapped labor force and giving young people a pathway to self-sufficiency and advocacy. Our goal - is to prepare and expose the youth to realistic and tangible work, educational, and training experiences. The youth is assisted with their decision-making process as they learn to become part of and navigate the world of work. We are the place where disconnected youth of the Washington Heights/Inwood community know they can get the services and supports necessary to become and remain gainfully employed. We are the home for the disconnected youth that connects them to the world of work. New Heights’ ultimate goal is to connect every disconnected youth that walks through its doors with employment and educational opportunities.

**New York City College of Technology,  
Division of Continuing Education**  
300 Jay Street, Howard Building, 4th Floor  
Brooklyn, NY 11201  
718/552-1180  
[www.citytech.cuny.edu/academics/continuing](http://www.citytech.cuny.edu/academics/continuing)  
ged  
Dr. Carol Sonnenblick  
Dean, Division of Continuing Education  
[csonnenblick@citytech.cuny.edu](mailto:csonnenblick@citytech.cuny.edu)

To create pathways to higher education, job training and professional development; to offer programs which address the economic and workforce development concerns of the evolving NYC workplace; and to provide comprehensive learning and personal enrichment opportunities, community service programming and customized training to serve the needs of diverse learners and business and industry partners.

**New York City District Council of Carpenters  
Labor Technical College**  
395 Hudson Street  
New York, NY 10014  
212/886-0122  
[www.nycdistrictcouncil.com](http://www.nycdistrictcouncil.com)  
Kate Lister  
Director of Planning  
[klister@nyccbf.org](mailto:klister@nyccbf.org)

The New York City District Council of Carpenters represents more than 25,000 skilled carpenters, millwrights, dock builders, timbermen, cabinetmakers, and floor coverers. Its Labor Technical College trains 5,000 workers annually and operates New York State's largest building trades apprenticeship program, which is one of the most diverse in the country. Fifty-five percent of the apprentice population is African-American, Latino or other minority descent and twelve percent is female.

**Nontraditional Employment for Women  
(NEW)**  
243 West 20th Street

New York, NY 10011  
212/627-6252  
[www.new-nyc.org](http://www.new-nyc.org)  
Kathleen Culhane  
Vice President, Programs  
[kculhane@new-nyc.org](mailto:kculhane@new-nyc.org)

Founded in 1978, Nontraditional Employment for Women (NEW) prepares women for careers in the construction, energy, transportation, and facilities maintenance industries. NEW's proven model successfully places women in jobs conventionally held by men. NEW focuses on skilled, unionized jobs in the blue-collar trades with starting wages averaging \$15 per hour, benefits, and a path to higher-wage employment. These careers provide a real opportunity for women to move into the middle class and support their families. NEW primarily serves low-income minority women. Over the last thirty years, NEW graduates have proven that they can compete and be successful in the skilled trades. These women have paved the way for the next generation of tradeswomen. NEW students complete a free six-week pre-apprenticeship program preparing them for careers as electricians, plumbers, carpenters, utility workers, and operating engineers. These are just a few of the opportunities available for NEW graduates.

**Northern Manhattan Improvement  
Corporation**  
76 Wadsworth Avenue, 2nd Floor  
New York, NY 10033  
212/822-8341  
[www.nmic.org](http://www.nmic.org)  
Yvonne Varela  
Director of Workforce Development  
[yvonnevarela@nmic.org](mailto:yvonnevarela@nmic.org)

Northern Manhattan Improvement Corporation (NMIC) is a community-based, not-for-profit organization founded in 1979 that serves Washington Heights and Inwood, in upper Manhattan. Our mission is to

provide resources and support to our community's poorest residents, empowering them to secure economic stability and to be active participants in improving their quality of life. We serve over 15,000 people per year, and all our services are free. Workforce Development/Community Asset Building - We provide job readiness training, employment, and retention services, as well as vocational training in building maintenance skills and customer service to over 700 clients annually who have limited English, literacy, or work experience. Last year, our Earned Income Tax Credit Free Tax Preparation Program returned over \$6 million in refunds to the community, and our Single Stop Benefits Screening assessed over 900 residents for eligibility, bringing in close to \$500,000 in cash benefits.

**NPower NY**

145 West 30th Street 8th Floor  
New York, NY 10001  
212/564-7010  
www.npower.org  
Gregg Bishop  
Senior Manager, Workforce Development  
workforce@npowerny.org

NPower NY is part of a network of locally based nonprofit organizations that provide comprehensive, high-quality and affordable technology assistance to other nonprofit groups nationally. Founded in 1999, the NPower Network currently serves more than 4,000 organizations each year. NPower NY's workforce development program Technology Service Corps offers a free, 16-week immersive IT training program to low-income youth and young adults (ages 18-25), and then places graduates in full-time employment throughout New York City's nonprofit, business and public sectors. Participants practice their new skills and give back to their communities by performing service internships and volunteer work for area nonprofits.

**Office of Continuing Education and Professional Development  
College of Staten Island**

2A-201, 2800 Victory Boulevard  
Staten Island, NY 10314  
718/982-2191  
www.library.csi.cuny.edu/continue  
Dr. Hugo J. Kijne  
Executive Director  
kijne@mail.csi.cuny.edu

The Office of Continuing Education and Professional Development at the College of Staten Island/CUNY manages the largest and only comprehensive workforce development program on Staten Island. Its services range from intake and counseling, via Literacy, ESL and GED, work readiness and vocational training, to placement and retention. Annually, over 2,000 students are being served in Adult Literacy, Out of School Youth and Vocational Training programs, and in two programs for developmentally challenged individuals. The mission of the Office is to serve the population of Staten Island, in particular the economically disadvantaged, with programs that reflect the College's trademark dedication to teaching and learning.

**The Osborne Association**

175 Remsen St., 8th Floor (Tues., Wed., and Thurs.)  
Brooklyn, NY 11021  
718/637-6565  
www.osborneny.org  
Dwayne E. Harris  
Director, Workforce Development  
dharris@osborneny.org

The Osborne Association's Workforce Development Department offers a comprehensive approach to employment that provides individuals with a full range of employment and training services, including job readiness, soft skills and hard skills training, and critical support services tailored to the unique needs of the criminal justice

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population. We provide training and placement services to hundreds of men and women each year who are reentering the community from incarceration and facing multiple barriers to employment that will help them attain economic self-sufficiency and a better quality of life. In the event that a placement isn't a good fit, Osborne will help the employee seek and find a more compatible position. We place special focus on green jobs through our Green Career Center, the only career center dedicated to the unique needs of formerly incarcerated individuals, and positions in the food services sector, through our partnership with the Restaurant Opportunities Center of New York City.

### **Opportunities for a Better Tomorrow**

783 4th Avenue  
Brooklyn, NY 11232  
718/369-0303  
www.obtjobs.org  
Randolph Peers  
Executive Director  
rpeers@obtjobs.org

The mission of Opportunities for a Better Tomorrow is to help disadvantaged youth and adults recognize their own self-worth, and advance towards self-sufficiency and financial security through job training, academic reinforcement, improved life skills, job placement, and support services. OBT approaches all of its programmatic endeavors with the three principles in mind: confidence, discipline, and professionalism. Sometimes OBT's philosophy is referred to as "tough love." While our high standards and emphasis on professionalism represent the "tough" side of the equation, the "love" is demonstrated each day through a supportive staff that devotes their time and energy, in a caring and empathetic way, to helping people succeed.

**Our Planet Management Institute, Ltd.**  
116 John Street, Suite 200

New York, NY 10038  
212/269-4000  
www.opmi.org  
Lisa S. Lin Ying  
President & CEO  
lisa@opmi.org

Our Planet Management Institute Ltd. (OPMI) is a New York State Education Department registered business and trade school. It has a successful history of training and job placement services to all walks of life in the tri-state area. OPMI offers Allied Health curricula, Office Skills training, Graphic Design courses as well as English as a Second Language training to new immigrants and foreign students. In the recent years, OPMI has successfully transitioned foreign nurses and teachers to be employed in the United States in a seamless package which benefits both the employers and the employees. OPMI is known in the educational industry as an effective and efficient training facility with staff of compassionate and caring personnel.

### **Per Scholas, Inc.**

1231 Lafayette Avenue  
Bronx, NY 10464  
718/991-8400  
www.perscholas.org  
Linda Quinones-Lopez  
Vice President of Education and Training  
lqlopez@perscholas.org

Per Scholas is an environmentally responsible nonprofit organization committed to breaking the cycle of poverty by providing education, technology and economic opportunities to the underserved. Through our training department Per Scholas provides individuals rigorous training in computer assembly, repair, maintenance and networking. In addition we prepare students for the A+ Certification exam--the internationally recognized IT credential for service technicians. Coupled with our technical training, students receive

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employment preparation training we call "Life Skills." This component of the training focuses on interviewing skills, workplace survival and job retention skills. Finally, graduates of the training are invited back to participate in Alumni Services that are designed to strengthen their technical skills further and prepare them for additional IT certifications to increase their earning power.

### **Phipps Community Development Corporation**

902 Broadway, 13th Floor  
Bronx, NY 10010  
212/243-9090 ext 364  
Talia Nagar  
Assistant Executive Director of Program Development  
tnagar@phippsony.org

Phipps Community Development Corporation believes that people thrive in vibrant communities where there are genuine opportunities. Our mission is to help individuals and families access academic, economic, and civic opportunities that enhance their ability to strengthen their neighborhoods, succeed at school and work, raise healthy families, and become engaged members of their communities. To achieve our mission to assist individuals and families access opportunities to enhance their lives, we offer workforce development services with the goal to equip our clients with critical skills and resources that will enable them to enter the workforce and maintain long-term employment with growth potential.

### **Project Renewal Next Step Program**

200 Varick Street, 9th Floor  
New York, NY 10014  
212/620-0340 x 432  
www.projectrenewal.org  
Jonn Thomas  
Coordinator of Recruitment and Centralized Intake  
john.thomas@projectrenewal.org

Project Renewal's mission is to serve New York's neediest and most challenged citizens: homeless, formerly homeless and low-income single adults who are mentally ill and/or substance abusers. Our goal is to move them from the streets to health, homes and jobs by addressing all of their needs in a comprehensive, integrated manner. The Next Step Program is the employment arm of the organization. Next Step helps clients prepare for, find, retain, and advance in competitive employment. Next Step is unique for the scope of its programs, providing a comprehensive progression of services in an integrated manner under one roof. These programs include: vocational training; adult education; job training; job placement; job transportation; money management; client evaluation & testing; resume preparation; alumni & retention support; workshops on how to communicate effectively in the workplace; and, case management.

### **Riverdale Mental Health Association, Inc.**

5676 Riverdale Avenue  
Bronx, NY 10471  
718/796-5300 x 109  
www.rmha.org  
Rita Liegner  
Director of Vocational Services  
rliegner@rmha.org

RMHA is a non-profit, independent, agency that provides clinical and vocational rehabilitation services for individuals with mental health and substance abuse conditions. Workforce development services include work readiness for young adults ages 17-24, supported employment, job placement, vocational evaluation, career counseling, job coaching.

### **SCAN-New York**

345 East 102nd Street  
New York, NY 10029  
212/289-8030  
www.scanny.org  
Lewis Zuchman

## NYC's Top 100 Workforce Development Providers

Executive Director  
lewz711@aol.com

Founded in 1977 to prevent and combat child abuse and neglect in the East Harlem and the South Bronx, SCAN continues to provide extensive, culturally sensitive services for the children, youth and families of these neighborhoods. SCAN's services are family-focused and asset-based and are delivered by a skilled bi-lingual staff. To support families in crisis, SCAN's programs provide: individual, family and group counseling focused on domestic issues, substance abuse, AIDS, and post-traumatic stress disorders; community and school based educational programs for children, parents and families focused on literacy, academic achievement, socialization skills, creative and cultural arts, recreation, college preparation and employment skills; and advocacy, information and referral services including legal and financial advice and support. The Young Adult Intern Program at SCAN/LaGuardia Memorial House serves young people who are out of school, unemployed, and between the ages of 16 and 24. This 14-week program provides: Work-Readiness Training; 11-Week Paid Internships; Personal, Individualized Support, and Job and/or Educational Placements.

### **Seedco**

915 Broadway  
New York, NY 10010  
212/204-1385  
www.seedco.org  
Francine Delgado  
Senior Vice President of New York Programs  
fdelgado@seedco.org

Seedco is a national nonprofit intermediary that works with local partners to create economic opportunities for disadvantaged job seekers and workers. We develop new and innovative workforce development and asset-building program models from evidence-based research and on-the-ground

experience that address the most pressing economic challenges facing families living in poverty. We then mobilize partners, tools, and public and private resources to implement programs at a meaningful scale. We serve as a lead partner in service delivery, both providing direct services and coordinating the service delivery of a network of partners.

### **The SKILL Center**

349 E. 149th Street, 10th Floor  
Bronx, NY 10451  
718/928-2069  
www.skillcenterny.org  
Inez Sieben  
Executive Director  
isieben@skillcenterny.org

The SKILL Center provides intensive, adult-centered, free home health aide training in English and Spanish. Graduates are guaranteed employment with Cooperative Home Care Associates, a worker-owned company that provides full-time employment with an array of benefits, including a stake in the company. Trainees and new workers receive individual coaching, referrals as needed, and ongoing on-the-job support and training.

### **South Bronx Overall Economic Development Corp. (SoBRO)**

555 Bergen Avenue  
Bronx, NY 10464  
718/732-7520  
www.sobro.org  
Ayca Ergeneman  
Vice President, Development  
aergeneman@sobro.org

SoBRO improves the quality of life in the South Bronx by generating business growth and creating effective economic, housing, educational and career programs for youth and adults. We provide courses in adult basic education, GED (General Education Diploma) preparation, ESL (English for

Speakers of other Languages), and Civics. We help clients secure quality employment by offering vocational training and certification in high-growth industries, as well as job placement services, which are facilitated by our solid relationships with over 400 business and employers. We also introduce high school students to a wide range of career fields by offering internships, inviting guest speakers from various industries and involving students in industry-related activities, such as music production, graphic design and journalism. We also offer training in business-relevant software programs and ensure that all of our students have full access to computer labs.

**St Nicholas Neighborhood Preservation Corporation**

11 Catherine Street  
Brooklyn, NY 11211  
718/388-5454  
www.stnicksnpc.org  
Michale Rochford  
Executive Director  
mrochford@stnicksnpc.com

St Nicks is a 30-year-old community development corporation revitalizing the North Brooklyn community to the benefit of its low- and moderate-income residents. Over its first 20 years, St Nicks restored the physical infrastructure, chiefly housing, and organized and supported the business community, especially the sizeable industrial sector, engaging private investment and stabilizing the neighborhood. We then turned to second-wave strategies, launching health care, youth development and education, and workforce development efforts. Our workforce development efforts grew out of our economic development work and our extensive relationships with local business. Over the past 15 years, we have developed a comprehensive workforce development operation, providing targeted services to residents with multiple barriers to employment including: public assistance

dependency; low educational attainment; poor work history; limited English proficiency; cultural isolation; history with the criminal justice system; and/or single parenthood. Our continued organizational growth, and on-going excellent results and achievement of contract goals, despite a difficult operating and funding environment, demonstrate the advantages of the community-anchored and employer-linked employment and training services we provide.

**The Stanley M. Isaacs Neighborhood Center**

415 East 93rd Street  
New York, NY 10128  
212/360-7625  
www.isaacscenter.org  
Marina Niceta de Palazzi  
Youth Employment and Education Program  
Director  
mniceta@isaacscenter.org

The Stanley M. Isaacs Neighborhood Center reaches across generations and cultures with innovative programming that encourages growth and self-reliance throughout every stage of life. Bridging the neighborhoods of Yorkville and East Harlem, the Center provides educational and cultural opportunities and promotes social and physical well-being while responding to the changing needs of the communities we serve. Founded in 1964 in the settlement house tradition, our services include Meals on Wheels, adult day services, a senior center of over 2,100 members, after school and evening programs for children and teens, youth employment services, adult education classes, cultural and educational events, and workshops. We have a track record of program innovations that have served as models for others in the fields of older adult services, adult education and youth services. In over 40 years of service to the community, the Isaacs Center has grown exponentially in its scope and reach, serving more than 6,000 New Yorkers annually through three service

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areas, which encompass approximately 15 programs. Our nationally-awarded program uses a youth development approach that builds on a young person's strengths. The program is designed for out of school youth ages 17 - 24. We focus on changing the attitudes that lead to defeat and failure and teach young people how to be successful and develop basic skills that will help them become self-sufficient. This means helping them develop goals and interpersonal skills and, most important, a work-ready attitude. So many times these young people are besieged by either feelings of defeat and hopelessness or they come in with a defensive, "I know it all" attitude that, in turn, defeats them.

### **State University of New York/Brooklyn Educational Opportunity Center**

111 Livingston Street, 2nd Floor  
Brooklyn, NY 11201  
718/802-3320

[www.brooklyn.eoc.suny.edu](http://www.brooklyn.eoc.suny.edu)

Ms. Jacinth Hanson

Associate Director of Enrollment and Student Support Services

[hansonj@beoc.cuny.edu](mailto:hansonj@beoc.cuny.edu)

Mission/purpose: To deliver community based comprehensive academic and workforce development programs and provide support services leading to enhanced employment opportunities, further education and personal growth. Goal: To enable students to fulfill their dreams and move closer to their goals.

### **StreetWise Partners**

11 Park Place, Suite 701  
New York, NY 10007

646/278-5692

[www.streetwisepartners.org](http://www.streetwisepartners.org)

Allison Devore

Executive Director

[allison@streetwisepartners.org](mailto:allison@streetwisepartners.org)

StreetWise Partners builds mentoring relationships between low-income and volunteer business professionals to develop workplace skills and employment networks as the bridge to a successful career.

### **STRIVE / East Harlem Employment Services, Inc.**

240 E. 123rd Street, 3rd Floor

New York, NY 10035

646/335-0814

[www.striveinternational.org](http://www.striveinternational.org)

Angelo J. Rivera

Chief Operating Officer

[arivera@striveinternational.org](mailto:arivera@striveinternational.org)

For nearly 25 years STRIVE has been transforming the lives of the hardest to employ – the chronically unemployed, the formally incarcerated, at-risk young adults, recovering addicts, the homeless and near homeless, TANF and public assistance recipients – and the working poor. Thousands from throughout from the city, from across the nation, and now at four overseas locations, have benefited from our belief that every individual has the power to change, to re-create themselves, or to begin anew. The key to STRIVE's success has been CORE – an attitudinal (soft skills) and job readiness training model that facilitates personal transformation, taps into the power of self-affirmation, changes lives – and connects our clients to the world-of-work.

### **Sustainable South Bronx SSBx**

890 Garrison Avenue, 4th Floor

Bronx, NY 10474

718/617-4668 x 26

[www.ssbx.org](http://www.ssbx.org)

Annette Williams

Director of BEST

[annetwilliams@ssbx.org](mailto:annetwilliams@ssbx.org)

Sustainable South Bronx (SSB) is a community organization dedicated to the implementation of sustainable development projects for the South Bronx that are

informed by the needs of the community and the values of Environmental Justice. Since its inception in 2001, SSB has been dedicated to fostering development projects in the area which will achieve economic and social goals while conserving resources, restoring and protecting the environment, and ensuring human health and welfare. Workforce Training: The Bronx Environmental Stewardship Training (BEST) Program serves as a natural centerpiece to the work of SSB. Launched in order to link environmental clean-up and restoration in the community to the career development and economic needs of local people, the program offers participants the opportunity to gain skills and certifications in ecological restoration, hazardous waste cleanup, landscaping and other similar fields. A pilot phase of the program has been in place since 2002, and SSB is now looking to increase impact and efficiency by hiring and training additional program staff members, reorganizing the curriculum, and launching the program on a larger scale. The new program format will consist of three sessions annually. Each session would be 10 weeks in length and accommodate 20 trainees. The population served by this program is predominantly low-income individuals from the Bronx, though all city residents may apply.

### **Upper Manhattan Empowerment Zone**

Development Corporation  
290 Lenox Avenue, 3rd Floor  
New York, NY 10027  
212/410-0030 x 205  
www.umez.org  
Yahshaanyah L. Hill  
Manager of Workforce Development  
yhill@umez.org

The Upper Manhattan Empowerment Zone Development Corporation ("UMEZDC") is an economic development organization that seeks to sustain the economic revitalization of all communities of Upper Manhattan through job creation, corporate alliances,

strategic investments and small business assistance. In 1994, the UMEZDC was established as one of the nine (9) Federal Empowerment Zones that was designed to revitalize distressed communities by issuing public funds and tax incentives as catalysts for private investment. In Upper Manhattan, the communities that lie within the Empowerment Zone's borders include Harlem, East Harlem, Washington Heights and Inwood. As an economic development organization our investment strategy has been focused on four (4) major focal points: cultural investments, business investments, small business capital access & technical assistance and workforce development. Our workforce development strategy focuses on a demand-driven approach to workforce development, aligning demand and supply to meet the workforce development needs of both employers and Empowerment Zone residents ("EZ residents"). Our workforce development goals and objectives are focused on the following: 1) to create opportunities that will help unemployed, underemployed and low skilled EZ residents gain sufficient access to jobs that will lead to career opportunities; 2) to provide EZ residents with access to training opportunities that are customized to meet the employer and industry demands; 3) to address the workforce development barriers that may prevent EZ residents from joining the labor force; 4) to encourage a workforce development service delivery infrastructure in the Empowerment Zone that is reflective of community needs; and 5) to link workforce development initiatives to Empowerment Zone wide economic development opportunities.

### **VISIONS/Services for the Blind and Visually**

Impaired  
500 Greenwich Street, 3rd Floor  
New York, NY 10013  
212/625-1616  
www.visionsvcb.org  
Nancy D. Miller

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Executive Director  
nmiller@visionsvcb.org

### **Vocational Foundation, Inc.**

52 Broadway, 6th Floor  
New York, NY 10004  
212/823-1025  
www.vfinyc.org  
Hector Batista  
Chief Executive Officer  
hbatista@vfinyc.org

The mission of VFI is to give economically and educationally disadvantaged New York City young adults the tools to achieve financial independence through academic and occupational training, counseling, job placement and retention.

YAI/National Institute for People with Disabilities  
460 West 34th Street, 11th Floor  
New York, NY 10001  
212/273-6134  
www.yai.org  
Elizabeth P Repoli  
Senior Manager, Corporate Relations  
elizabeth.repoli@yai.org

YAI/NIPD's Employment Initiatives Department is dedicated to facilitating the employment of persons with intellectual and developmental disabilities. We believe that every individual is capable of contributing to society and that persons with disabilities can be more productive and self-sufficient, given adequate training and support. In addition, we are committed to the concepts of normalization, community integration and the least restrictive environment, and see competitive employment for persons with disabilities as a primary vehicle towards the achievement of these goals. We aim to increase employment opportunities for individuals with disabilities through training in employability behaviors and job-specific skills, on-site training and follow along support, job development and

education/outreach to parents, professionals and the business community.

### **Year Up NYC**

55 Exchange Place, Suite 403  
New York, NY 10005  
212/785-3340  
www.yearup.org  
Lisette Nieves  
Executive Director  
lnieves@yearup.org

Located in the Financial District, Year Up NYC is a one-year intensive education and apprenticeship program for disconnected young adults from New York's five boroughs and metro area. Year Up NYC's mission is to close the Opportunity Divide by providing young adults with the skills, experience and support that will empower them to reach their potential through professional careers and higher education. Our high support/high expectation model offers job and life skills training, stipends, corporate apprenticeships, college credit, a behavior management system, mentoring and social services. Year Up NYC prepares our City's homegrown, untapped talent for the limitless career advancement opportunities our City offers. For six months, students attend classes full-time, learning technical skills and the attitude, behavior and communication practices that allow them to succeed in entry-level corporate positions without a college degree. They also can earn up to 16 college credits from our academic partner, Pace University. During the second six months, students apprentice at leading corporations. Corporate partners gain access to trained, screened, diverse entry-level talent.

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### **YWCA of NYC**

50 Broadway  
New York, NY 10004  
718/723-6170  
[www.ywcanyc.org](http://www.ywcanyc.org)  
Anne Alfred  
Assistant Director  
[aalfred@ywcanyc.org](mailto:aalfred@ywcanyc.org)

The mission of the YWCA-NYC's Family Resource Center is to help women achieve personal and economic empowerment. The Family Resource Center assists women who have had significant disruptions in their careers to enter, re-enter or advance in the world of paid employment through career counseling; job coaching; skills building; social service assistance and referrals; mentoring; networking; job placement, and on-going support. The Family Resource Center offers a welcoming, supportive environment where women can rebuild their confidence, clarify their goals, and take concrete and measureable steps toward self-sufficiency. The Family Resource Center uses a case management approach to guide women of all ages from self-exploration through goal-setting to skills-building to job placement. Classes, workshops and one-on-one counseling sessions are held at 500 West 56th Street between 10th and 11th Avenues in Manhattan's Hell's Kitchen neighborhood. Programs are offered six days a week – including evenings and weekends – and assistance also is available in Spanish.